

2023 TOWNSHIP HALL & PARK CLEANING BID

Isabella Township is seeking bids for cleaning at the Isabella Township Hall & Park. In this bid, you will agree to clean at ALL THREE locations. You may not choose one or two locations but **must bid them ALL**. Please give a bid for each location. Isabella Township has the right to accept or reject any bid given to us. The bidding for this job will close Sunday, June 4, 2023. This job includes but is not limited to:

(1) Township Hall:

*The township hall will be cleaned **one time per month** for all 12 months. Cleaning should be performed within one week prior to the monthly meeting.

*Duties to include: Vacuum Hall and offices, empty all trash bins, wash windows, remove cobwebs on ceilings, clean bathroom (sanitize toilet, sink, mirror and floor), dust/sanitize surfaces/desks/tables/shelves etc.

1) I agree to perform the above duties for the cleaning of the Township Hall in the times stated starting June 5, 2023 and ending May 6, 2024 for \$_____ per month. Should an extra clean be requested, I will be paid \$_____ per extra cleaning.

(2) Township Park:

*The park bathrooms (one male and one female bathroom) will be cleaned **one time per week** either Thursday or Friday to prepare for weekend guests until October 31, 2023.

*Duties to include: sanitizing toilet and bowl, sanitizing sinks and floors (and walls as needed), cleaning mirrors, emptying any trash bins and restocking paper products.

2) I agree to perform the above duties for the cleaning of the Park Bathrooms in the times stated starting June 5, 2023 and ending October 31, 2023 for \$_____ per month. Should an extra clean be requested, I will be paid \$_____ per extra cleaning.

(3) Park Open Pavilion:

*The open pavilion at the park will be cleaned **one time per month** until October 31, 2023.

*Duties to include: washing down picnic tables, picking up trash, sweeping the floor and mopping any sticky/dirty areas.

3) I agree to perform the above duties for the cleaning of the Park Open Pavilion in the times stated starting June 5, 2023 and ending October 31, 2023 for \$_____ per month. Should an extra clean be requested, I will be paid \$_____ per extra cleaning.

It is agreed between the two parties that the Township carries **NO WORKMANS COMP OR LIABILITY INSURANCE ON THE PERSON/S FILING THIS POSITION**. The liability insurance is solely the responsibility of the person bidding. You will be an at-will employee and either party can terminate their agreement at any time with proper notice.

I agree to the terms of this agreement and respectfully submit my bid for consideration by the Isabella Township Board.

Print Name:

Address:

Phone Number:

Signature:

Date:
