

ISABALLA TOWNSHIP

PAVILION RENTAL RULES AND REGULATIONS

1) Application

- a) All reservation applications shall be considered in chronological order as received. A separate reservation application must be submitted for each period of use.
- b) All reservation applications must be received by the Pavilion Coordinator or the Clerk and can be mailed to the Township Hall or put in the Drop Box at the Hall.
- c) Applicants must be eighteen (18) years of age to reserve a facility, and responsible adult supervision must be always provided during the use of the facilities to ensure that the facilities and surrounding grounds are utilized in a safe and orderly manner.

2) Payment

- a) A \$50 deposit must accompany the reservation form. Checks are to be made payable to: Isabella Township. The total amount of rental is due upon receipt of a key.
- b) The park rental fee is \$130 and township residents will receive a \$30 discount.

3) Hours

- a) Parks and facilities are open to the public daily between 7:00 a.m. and 11:00 p.m., subject to winter hours between October 1 and April 30.

4) Refund/Cancellation

- a) Once approved by the Pavilion Coordinator, no refund of any portion of the deposit fee will be made for any reason within two months of rental date, unless Isabella Township is able to rent the facility to another party. No refunds will be issued due to inclement weather.

5) Usage and Regulations

- a) All motorized and non-motorized vehicles must be parked in designated parking areas and cannot be used on the walking track around the park.
- b) You are responsible for keeping the parks clean by leaving the facilities and surrounding grounds free of litter. Patrons can help by wiping clean the picnic tables and cleaning up spills on the facility floors. Renter is responsible for following the clean-up guidelines including taking out their trash (which can be dumped at the Fire Hall dumpster). If the facility is left in good standing, the \$50 deposit will be returned to the Renter after the next Township meeting following the rental. Further fees may be assessed or future access to park facilities restricted if the rental area is not properly maintained by the renter or its guests.
- c) Alcohol Policy: Isabella Township prohibits a person being under the influence of intoxicating beverages or controlled substances.
- d) Permission to use a shelter does not excuse or waive violation of any law or Township ordinance.
- e) Fireworks are strictly prohibited on park grounds.
- f) Pets are welcomed as long as they are under control and are picked up after.
- g) Renters are welcome to use the playground, walking track and ballfields on a first come first serve basis, except for the Baseball Leagues. If there is a scheduled game or practice, they take priority for the ballfields.
- h) For any questions or concerns, please contact our Pavilion Coordinator at 989-621-7484.